

CAPRI

Beauty College

capri.edu

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oak forest, illinois 60452
708-687-3020

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new lenox, illinois 60451
815-485-3020

pivot point.
MEMBER SCHOOL



Campus Safety and Security Report



This information is provided in compliance with federal law, known as the Clery Act, the Illinois Campus Security Enhancement Act .

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CAMPUS SAFETY AND SECURITY REPORT POLICY is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”), the State of Illinois Campus Security Enhancement Act and Violence Against Women Act (VAWA). This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Capri Beauty College; and on public property within, or immediately adjacent to and accessible from College property. The report also includes institutional policies on campus security policies concerning alcohol and drug use, crime prevention, the reporting of crimes and other matters.

Campus crime, arrest and referral statistics include those reported to the by local Police Departments and designated campus security officials as defined under the Act and local law enforcement agencies. Each year, notification is sent to all enrolled students, faculty and staff. The notification provides information on how to access the Annual Security Report online. Copies of this report may also be obtained from a Campus Director at: 15815 Rob Roy Drive Oak Forest, IL or 1938 E. Lincoln Hwy. New Lenox, IL. The policies in the report apply to both campuses (Oak Forest & New Lenox) unless otherwise stated in a particular section of the report. The crime statistics in this report are presented in separate crime statistics charts for each campus, as required by law.

Prompt Reporting of a Safety-related Incident: Community members, students, faculty, staff and visitors are expected to promptly and accurately report all crimes and public safety-related incidents on a voluntary and if so desired confidentially to the Oak Forest or New Lenox Police Department, Campus Director or Title IX Coordinator.

Any suspicious activity or person(s) seen in the parking lots loitering around vehicles or inside buildings is reported to the Director or police. Crimes should be reported to the Campus Director for the purpose of making timely warning reports to the community and for inclusion in the annual statistical disclosure. **PROMPT REPORTING OF AN EMERGENCY OR CRIME** Community members, students, faculty, staff and visitors are expected to promptly and accurately report all crimes and public safety-related incidents to the Oak Forest or New Lenox Department of Police.

Response to Reporting a Crime; Police are trained to receive, document and investigate all crimes reported. An officer will work with individuals reporting a crime to obtain information and evidence, identify potential witnesses, and conduct a thorough investigation in an effort to identify the responsible party. When appropriate, crime suspects may be adjudicated through the student conduct system. The daily crime log is available on campus in the Office of the Director. The crime log contains information concerning reported crimes and typically includes the case number, classification of the crime, date reported, date occurred, time occurred, general location and disposition of the crime.



EMERGENCY PREPAREDNESS & RESPONSE PLANNING

Security Considerations on the Maintenance of Campus Facilities Capri Beauty College is committed to campus safety and security. Security cameras, exterior lighting, sidewalks, steps and landscape control are critical parts of that commitment. Representatives from various departments take part in security surveys that help ensure a safe campus. Routine checks of lighting and safety issues are conducted by the Director of the Campus and General Manager as part of our patrol duties. Procedure for Reporting a Crime Capri Beauty College will act in a swift and professional manner in regards to violations of campus security. Capri will Review general procedures with students during first week Orientation and cooperate with the local fire authorities regarding inspection, and building safety.

In the Event of a **Tornado** If a tornado warning is issued by the National Weather Service, outdoor system, or in the event of a severe thunderstorm, students will be held at school in the designated area (internal Capri Beauty College 2013-2014 All Rights Reserved classrooms, internal clinic, away from doors and windows). Director will monitor the weather band in the school office. Students will be dismissed when the administration determines the severe weather is over.

In the Event of a **Fire** the person, who spots the fire, pulls the closest alarm box, evacuation of students, staff and clients will begin. Students will meet in designated areas outside of the building and be released once attendance is taken. Students not sure of where to meet should immediately locate a member of faculty for direction or report attendance. Fire Drills are conducted annually with the assistance of local fire departments.

Procedures for an **Act of Nature**; Blizzard, Flood or Emergency The Director is authorized to cancel a day of school, (or a portion thereof), when in his/her judgment believes it is in the best interest of the students.

Timely Warning Capri Beauty College will alert the campus community of crimes that have already occurred but Represent an ongoing threat. Timely warnings will aid in the prevention of similar crimes. This includes but is not limited to threats to property as well as for threats to persons. Procedure:

- The warning will be issued by the Campus Director as soon as the pertinent information is available. • Timely warning will be posted at each time clock located on campus.
- Timely warning will be posted at Capri.edu
- Timely warning will include: 1) the circumstances for which a warning will be issued and; 2) the individual or office responsible for issuing the warning.

Daily Crime Log The crime log for the most recent 60 day period is open to public inspection, upon request, during normal business hours. Any portion of the log that is older than 60 days is available within two business days of a request for public inspection. Date, Time, Nature, Location and Disposition of the complaint is available in the Crime Log.

Campus Parking Faculty & Students may park on campus during normal business hours. Spaces in front of the Main Building are reserved for Clients and Guests of the School. • Drive Slowly and with Caution in Parking Lot and around Campus. • Lock your Vehicle. • Do not leave any valuable items inside your car; keys, purse, phone, iPod, equipment, wallet, backpack, bags, etc. Capri is not responsible for stolen items, theft of or to

vehicles. • Immediately notify Faculty or Director of any suspicious activity. • Director will involve police for identification of Unauthorized Vehicles and have towed if necessary. • Overnight Parking is not allowed unless permission is given by the Director.

Emergency Notification & Registration Capri Beauty College will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. Capri Beauty College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. The only reason Capri Beauty College would not immediately issue a notification for a confirmed emergency or dangerous situation is if doing so will compromise efforts to: • Assist a victim • Contain the emergency, • Respond to the emergency, or • Otherwise mitigate the emergency. *Responsible Authorities may include local Police & Fire Departments, Public Health Departments. Capri works very closely with the local police agencies to ensure a prompt response if a situation so warrants. This cooperation covers, but is not limited to, the detection, investigation, and prosecution of crime and is enhanced with written memoranda of understanding, for the investigation of alleged criminal offenses and notification of potential timely warnings.

Sexual Offender Registration The State of Illinois Registered Sex Offenders database can be accessed at www.isp.state.il.us/sor. If you need more information, contact your local law enforcement office.

How We Contact You

In the event of an actual emergency the campus community will be notified through e-mail, Capri Beauty College website, Facebook page and Twitter feed. Students should take responsibility for regularly checking their e-mail and or social network sites and registering their email: • Emergency Closing Center: www.emergencyclosingcenter.com • WGN channel 9 and/or Home Page of Capri's Web Site: capri.edu • Capri's Voice Mail system: Oak Forest 708-687-3020 x 210 New Lenox 815-485-3020 x 210

IN THE EVENT OF AN EMERGENCY

Lock Down Procedures

PURPOSE: A lock down procedure will be used in an attempt to minimize the risk of violence and increase the safety of students, employees and guests by restricting access and visibility by a threatening person or event internal or external to the college. **POLICY:** Students, staff, and faculty must report threatening activities to campus safety by calling 911. Students, staff and faculty who have reason to believe that there is an imminent threat of violence that could result in loss of life or serious injury are encouraged to take independent protective action. The Director or Manager on duty will determine when to initiate a lock down or evacuation of one or more campus buildings when there is a clear and imminent threat.

1. During a Lockdown the administrator or designee will announce the Lockdown and give instructions, Dial 911, and direct all students, staff and identifiable visitors into the nearest lockdown classroom or secured space.
2. Lock classroom doors, Turn off classroom lights, move away from windows, stay down on the floor.
3. Discourage use of cell phones. Keep out of sight.
4. Do not respond to anyone at the door unless an "All Clear" has been announced.

5. Teachers should take immediate action to account for and document all students present (both at beginning of incident and at conclusion of incident).
6. Document all actions.
7. Parents will NOT be allowed to pick up students. 8. No announcements will be made until after all clear is given. Capri Beauty

Safety Hold/Hall Check Procedures

1. During a Safety Hold the administrator or designee will announce the Safety Hold and give instructions.
2. Ensure all students and staff is inside facility.
3. Teachers should take immediate action to account for and document all students present (both at beginning of incident and at conclusion of incident).
4. Manager must immediately notify Campus Director.
5. Ensure all exterior doors and windows are closed and locked.
6. Lock all external school doors; clear all areas that cannot be secured (hallways, restrooms, etc.).
7. Students should keep away from windows, not use of cell phones.
8. Document all actions.
9. Continue classroom instruction.
10. All movement stops until all clear is given or by announcement.
11. No announcements will be made until after all clear is given. Access to Campus Facilities Access to campus buildings and grounds is a privilege extended to students; faculty, staff, and authorized guests Visitors are permitted entry through main, front doors only and must identify their intent on campus to the Receptionist.

Note:

- Students will not allow visitors; family, friends, clients to enter any building without being checked in by Receptionist, and then personally escorted around campus.
- Unauthorized visitor will be approached by staff and escorted to the Reception Area for identification and intent.
- Director will involve police as necessary.

You Can Speak Up if you experience the following:

1. Physical Threats of violence, sexual assault, destruction, or bodily harm to another student, staff member, client or guest on campus.
2. Verbal Threats of violence, destruction, or bodily harm to another student, staff member, client or guest on campus.
3. Non-verbal Threats of violence, destruction, or bodily harm to another student staff member, client or guest on campus.
4. Bullying Behaviors (verbal or non-verbal) that may threaten or cause fear, violence, destruction, or bodily harm to another student, staff member, client or guest on campus.
5. Verbal, written, physical or graphic communication of a sexual nature, demands for sexual favors, unnecessary contact that may cause fear, violence, destruction, or bodily harm to another student, staff member, client or guest on campus.
6. Suspected, Non-compliance with the terms of the institution's Drug, Alcohol & Weapons Free Workplace Statement.



7. Profanity, obscene gestures, fighting or yelling that may threaten or cause fear, violence, destruction, or bodily harm to another student, staff member, client or guest on campus.
8. Theft or Destruction of property, equipment or campus materials belonging to another student, staff member, client or guest on campus.

CLERY ACT REPORTING

Capri Beauty College Reports statistics for the required Sex Offense crimes:

For recording sex offenses: Domestic Violence, Dating Violence, and Stalking. If rape, fondling, incest, or statutory rape occurs in the same incident as a murder, the institution records both the sex offense and the murder in its statistic. For recording reports on stalking, Capri records a crime statistic for each and every year in which the course of conduct is reported to a local police agency or to a campus security authority. Moreover, Capri records each report of stalking as occurring only at the first location within the College's Clery geography in which a perpetrator engaged in the staling course of conduct or a victim first became aware of the stalking.

For recording hate crimes: The College reports additional categories of bias including gender identity and national origin. In limited circumstances, Capri reports to the Department of Education and discloses in its annual security report statistics the total number of crime reports that were "unfounded" and subsequently withheld from its crime statistics.

DEFINITION OF REPORTABLE CRIMES

Murder and Non-negligent Manslaughter: The willful (no negligent) killing of one human being by another. Negligent Manslaughter: The killing of another person through gross negligence.

Forcible Sex Offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding.) **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc. **Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing,

possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.)

Confidential Reporting Procedures We encourage anyone who witnessed or has been a victim of a crime to immediately report the incident by dialing 911 or for a non-emergency, 815-485-2500.

Crimes can be reported on a voluntary, confidential basis for inclusion in the Annual Security Report. The Police Department and Title IX Coordinator can file a report on the details of an incident without revealing your identity. The purpose of a confidential report is to maintain anonymity, yet it allows the Police and Title IX Coordinator to take steps to ensure your future safety and that of others. With such information, the College can keep an accurate record of the number of incidents involving students, employees and visitors and alert the campus community to potential danger if necessary. Reports filed on a confidential basis are counted and disclosed in the annual crime statistics for the College.



Law Enforcement Relationships and Jurisdiction

Capri Beauty College maintains a working relationship with local Police Departments (Oak Forest & New Lenox) when reporting crimes and allow jurisdiction to make arrests.

CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS The goal of crime prevention and security awareness programs is to eliminate or minimize criminal opportunities whenever possible and to encourage students, faculty and staff to be responsible for both their own safety and the safety of others. During Orientation, students and their parents are informed about the prevention resources offered by the College. In addition, Capri works closing with local authorities offering crime prevention programs.

Crime Prevention Resources

On-CAMPUS RESOURCES

Tricia Seil; Title IX Coordinator

Ph: 708-687-3020, ext 219

Allison VanDerMolen; Campus Security Official

Ph: 708-687-3020

Tracy White; Campus Security Official

Ph: 815-485-3020

Off-CAMPUS RESOURCES



**Timothy Kristin; Oak Forest Chief of Police:
Ph: 708-687-4050, ext. 1200**

EMERGENCY: DIAL 911

New Lenox Police Department
200 Veterans Parkway
New Lenox, Illinois 60451

Crime Tip Hotline: 815-462-6111
Non Emergency (815) 485-2500

HEALTHY LIFE HEALTHY YOU

Capri Beauty College encourages its employees and students to live healthy lifestyles that are free from the use and/or abuse of controlled substances. Many alternatives are available that allow for a more rewarding and healthier life. Some alternatives include physical activities or sports, cultural events, arts and crafts classes, becoming active in community centers or support groups, or volunteering at an organization that gives life fulfillment. There are many local community organizations such as your Chamber of Commerce, library or community college that have information about program options.

How Drugs Effect Your Health Adverse health effects can range from nausea and anxiety to coma and death.

There are risks associated with the chronic use of all psychoactive drugs, including alcohol. A pregnant woman who uses alcohol, cigarettes or other drugs exposes her fetus to serious risks, including miscarriage, low birth weight and brain damage. Substance abuse may involve controlled substances, illegal drugs and alcohol—all of which pose a health risk. When drugs are used in combination with each other, their negative effects on the mind and body are often multiplied beyond the effects of the same drugs taken on their own. Alcohol is the drug most frequently abused on college campuses and in our society. Even small amounts of alcohol significantly impair the judgment and coordination required to drive a car, increasing the chances of having an accident. Consumption of alcohol may be a factor in the incidence of aggressive crimes, including rape and domestic abuse. Moderate to large amounts of alcohol severely impair your ability to learn and remember information. Because alcohol is a depressant, very large amounts can cause respiratory and cardiac failure, resulting in death.



Policy:

1. Capri Beauty College has a policy of maintaining a Drug, Alcohol and Weapons-Free Workplace. All students and employees are hereby notified that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances (drug and alcohol) is prohibited by any person in Capri's workplace. No student, employee or visitor (other than authorized law enforcement or authorized military personnel) to the college shall carry/possess a weapon or look-a-like weapons (a tool which can be used during combat to threaten, kill, destroy property, or to otherwise render resources non-functional or unavailable) on school grounds or at a school sponsored activity. This prohibition applies to individuals who have been issued a Conceal Carry Permit from the State of Illinois. Violation of this policy will result in referral to the appropriate law enforcement agency for possible prosecution; conviction will result in immediate dismissal.
2. Capri's "workplace" consists of the following locations:
 - a. The entire campus facility, including grounds surrounding campus buildings.
 - b. Any location used for an off-site school function or internship.
3. Non-compliance with the terms in Paragraph 1 (above) will result in any or all of the following action being Taken by Capri:
 - a. Mandatory counseling, rehabilitation given by a Federal, State or local health facilities, law enforcement, or other appropriate agency which is approved for purposes of chemical abuse counseling and rehabilitation,

- d. Notification to the proper law enforcement authorities,
- e. Termination of enrollment / employment.
- f. Violations may also be subject to legal consequences.

It is against Capri's Policy:

4. For an employee to work or student to attend class with the presence of a controlled substance (drugs or alcohol) in their body, including the presence of a drug metabolite, unless legally prescribed to her or him and is being used for its prescribed purpose.
5. For an employee or student to sell, use, purchase, distribute, dispense, manufacture or be in possession of a Controlled Substance (drugs or alcohol), including drug paraphernalia, while on Capri time, conducting Business, on school property, attending class or while representing Capri Beauty College.
6. For an employee or student to sell, use, purchase, distribute, dispense, manufacture or be in possession of controlled substances (drugs or alcohol), including prescription medications that are controlled substances, on Capri time, business, property, or while attending class, unless the prescription medication is legally prescribed to the employee or student and is being used for its prescribed purpose.
7. For an employee or student to operate any equipment while under the influence of any drug(s) or alcohol, including prescription or over-the-counter medications that render the employee or student incapable of safely and adequately using the equipment or performing any other job duties.
8. To consume any alcoholic beverage or alcohol containing liquid (apart from prescription drugs being used for their prescribed purpose) within four hours of a scheduled work or class period or assignment.
9. For any student or employee to use over-the-counter drugs in a manner not intended by the manufacturer and/or prescribed by a licensed medical professional. The use of prescription or over-the-counter medications that may impair an employee's or student's ability to safely or adequately perform his or her essential functions on the job or in class must be reported to the employee's or student's supervisor. Some medication use may require reassignment or temporary leave of absence without pay/credit. Employees and students must only take medication as directed on the medication label and must heed any warnings listed on the medication's label.
10. For Capri Management to allow an employee to work or student to attend class if they have actual knowledge that an employee or student has violated this policy.

Dangers of Drug Abuse in the Workplace Substance abuse (drug and/or alcohol) abuse or addiction accompanied by many dangers that include physical, emotional, legal, financial, relational and medical consequences. Dangers associated with substance abuse are common long before addiction develops in the substance-abusing individual. Once addiction does develop, and often even before this occurs, substance abusers continue to abuse substances in spite of the negative consequences and obvious signs of danger related to their behavior. Resources are available to persons who are having difficulty with substance (drug and/or alcohol) abuse or addiction. There is counseling, rehabilitation, and treatment centers in most major cities and/or as associated with local hospitals and health clinics. The state of Illinois has treatment resources, and the Internet offers a variety of programs for individuals. The resources listed below are not endorsed by Capri School of Beauty Culture, Inc. or any of their Campus locations:

Drug Prevention Resources

New Hope Recovery Center, Chicago, IL www.new-hope-recovery.com

Drug and Alcohol Rehabilitation & Treatment Centers, IL www.helpaddicts.com/Illinois-Rehab/Oak-Forest

Drug Rehabilitation Center, New Lenox, IL www.avpcounseling.com

Procedure for Self-Reporting

If an employee or student suspects that she or he has a substance abuse or alcohol problem, the employee or student is expected to contact a Capri Director. Employees with drug or alcohol problems that have not resulted in, and are not the immediate subject of disciplinary action may request approval to take unpaid time off to participate in rehabilitation or treatment programs through Capri health insurance benefit coverage. Any employee or student who voluntarily seeks such assistance or rehabilitation shall not be subject to disciplinary action for violation of the policy as long as the person continues to participate satisfactorily in a counseling or rehabilitation program. The employee or student must obtain a work release from a counselor or treatment provider before returning to work or school.

Any investigation by law enforcement or conviction for controlled substance or alcohol activity may be cause for dismissal from employment or school. Failure to report any conviction for illegal drug use or alcohol misuse to Capri may result in immediate termination from employment or school attendance.

The use of prescription or over-the-counter medications that may impair an employee's or student's ability to safely or adequately perform his or her essential functions on the job must be reported to the employee's or student's supervisor. Some medication use may require reassignment or temporary leave of absence without pay/credit. Employees and students must only take medication as directed on the medication label and must heed any warnings listed on medication labels.

Signs of Drug Abuse

Persons who are under the influence of drugs and alcohol tend to display behaviors such as certain physical symptoms including but not limited to: decreased or slow motor skills, either increased or decreased verbal interaction, verbal skill depletion, increased or decreased physical contact, loss of or increased appetite, and aggressive behavior. Additionally, persons abusing may have social or economic issues that arise due to the use and/or abuse of these substances. There are also health risk indicators that may be helpful in the identification of abusive behavior. The brain is affected heavily by drugs and alcohol; it affects the ability to think and respond quickly as well as a wide range of skills needed to operate machinery including automobiles. People also tend to have issues with depression, paranoia, convulsions, comas, and even death can result. The following information is a guideline, intended to assist you in identification of potential abuse behaviors and or patterns of behavior :

A guideline for ensuring that your concentration of alcohol remains within legal limits is to consume no more than one drink per hour.

1 DRINK EQUALS

1 oz. liquor

4 oz. wine

1 (12 oz.) can beer

- **You're neglecting your responsibilities** at school, work, or home (e.g. flunking classes, skipping work, neglecting your children) because of your drug use.
- **You're using drugs under dangerous conditions or taking risks while high**, such as driving while on drugs, using dirty needles, or having unprotected sex.
- **Your drug use is getting you into legal trouble**, such as arrests for disorderly conduct, driving under the influence, or stealing to support a drug habit.

- **Your drug use is causing problems in your relationships**, such as fights with your partner or family members, an unhappy boss, or the loss of old friends.

Dealing with Persons under the influence:

Due to the wide variety of reactions people display or manifest when under the influence, all employees/students are advised to use caution when dealing with such a person. It is recommended that direct contact with the employee/student be limited to persons in supervisory roles when there is a perceived or true need for confrontation/advising. However, documentation may be provided by person(s) with direct involvement in an incident and/or accident resulting from the use of a controlled substance or person(s) with direct knowledge of the use of or possession of controlled substances covered in this policy.

Federal, State and Local Penalties—Punishable by Law

The legal consequences for the illegal use, possession, sale, distribution, trafficking, and/or the manufacturing of illicit drugs or alcohol are numerous. Local, state, and federal laws exist that may be used to punish violators. Penalties can range from suspension, revocation or denial of a driver's license to years of imprisonment.

Property may be seized. Community services and/or restitution may be mandated. Recent federal anti-drug laws affect a number of areas in everyone's lives. Students could lose eligibility for federal financial aid as outlined below, and could be denied other federal benefits such as: welfare, disability and/or veteran's benefits. All applicants for federal student aid must answer drug related questions on their application. Other federal laws allow the Department of Housing and Urban Development (which provides funds to states and communities for public housing) to now have the authority to evict residents and members of their household if they are connected to a

Drug-related crime: Businesses can lose their ability to seek or gain federal contracts and/or in the case of schools, federal assistance for students, if the company does not promote a drug-free environment. State or local laws are also punitive to violators and in some cases have stiffer penalties than federal laws.

Under Illinois law, the sanctions listed below are imposed for alcohol and substance abuse offenses:

1. It is a Class A misdemeanor to sell or deliver alcohol to anyone under 21 years of age or to any intoxicated person (235 ILCS 5/6-16). Violations can result in fines of up to \$2,500 and one year in jail.
2. Illegal possession of alcohol by someone less than 21 years of age is a Class
3. A misdemeanor with fines up to \$2,500 and 6 months in jail.
4. When a violation of the above directly or indirectly results in great bodily harm or death to any person, the person in violation will be guilty of a Class 4 felony.
5. It is illegal for a person under 21 to present false identification in an attempt to purchase alcohol.
6. A person who falsely states in writing that he or she is at least 21 years of age when receiving alcohol from a representative, agent, or employee of an express company, common carrier, or contract carrier, or who has in his or her possession any false or fraudulent written, printed, or photo static evidence of age and identity, is guilty of a Class A misdemeanor and the person's sentence shall include, but not be limited to, the following: a fine of not less than \$500 and at least 25 hours of community service. If possible, any community service shall be performed for an alcohol abuse prevention program.
7. Illinois enforces a zero tolerance law. Persons under the age of 21 who purchase, attempt to purchase, or have any trace of alcohol in their system will lose their driving privileges. Their driver's license or instruction permit will be suspended or revoked without hearing.
8. Individuals under the age of 21 can also be charged with a DUI if they have a blood alcohol level of .08 or any illegal drugs in their system. The first DUI offense can result in a \$1,000 fine and up to one year in jail. Subsequent offenses carry more severe fines and penalties; for example the third DUI is a Class 4 felony

with a minimum of six years loss of full driving privileges, imprisonment of one to three years, and fines of up to \$25,000.

9. Possession of less than 2.5 grams of cannabis is a Class C misdemeanor for the first offense, with a fine of up to \$500 and/or imprisonment for up to 30 days. Possession of higher amounts of subsequent offenses can raise the charge as high as a Class 1 felony, with a fine of up to \$25,000 and imprisonment of four to fifteen years.
10. Manufacture or delivery of less than 2.5 grams of cannabis can constitute a Class B misdemeanor punishable by a fine of \$1,500 and imprisonment of up to 6 months. Subsequent offenses or offenses involving higher amounts of cannabis can raise the charge to a Class X felony with fines of up to \$200,000 and imprisonment of up to 30 years.
11. Possession of a controlled substance starts as a Class 4 felony with fines of up to \$25,000 and a jail sentence of 1 to 3 years. Greater amounts may increase the charge to a Class 1 felony with imprisonment of 10 to 50 years and fines of up to \$200,000.
12. Those involved in the manufacture or delivery of a controlled substance may be found guilty of a Class 3 felony with a jail term of 2 to 5 years and a fine of up to \$75,000. The charge can go as high as a Class X felony with a fine of up to \$500,000 and a sentence of 6 to 30 years.

Student Convicted of the Possession or Sale of Drugs A federal or state drug conviction can disqualify a student for FSA funds. Convictions only count if they were for an offense that occurred during a period of enrollment for which the student was receiving Title IV aid—they do not count if the offense was not during such a period. Also, a conviction that was reversed, set aside, or removed from the student’s record does not count, nor does one received when she was a juvenile, unless she was tried as an adult. The chart below illustrates the period of ineligibility for FSA funds, depending on whether the conviction was for sale or possession and whether the student had previous offenses. (A conviction for sale of drugs includes convictions for conspiring to sell drugs.)

	Possession of Illegal Drugs	Sale of illegal drugs
1st Offense	1 year from date of conviction	2 years from date of conviction
2nd Offense	2 years from date of conviction	Indefinite Period
3+ Offenses	Indefinite Period	

Drug Policy and Alcohol Prevention Review:

The Board of Directors at Capri Beauty College conducts a policy effectiveness review of the Drug and Alcohol policy every two years. Factors used to determine the effectiveness of the policy include: federal, state and local changes regarding sanctions, number of disciplinary actions against students and employees for violations of the Drug and Alcohol policy.

Procedure

1. The Board of Directors at Capri Beauty College conducts a policy effectiveness review of the Drug and Alcohol policy every two years.
2. Program Coordinator schedules the review on a Biennial basis to be held during formal Board Meeting.
3. Campus Director for each school reviewed must be present.

4. Each Member is handed the schools published “Drug, Alcohol and Weapons free Workplace” Policy and certify current students and employees:
 - a. Receive the policy
 - b. Sign statement that the policy has been reviewed.
 - c. Retain the policy on file.
5. Program Coordinator will present in writing any known Federal, State and Local changes.
6. Each Campus Director will report the sanctions and number of disciplinary actions against students and employees for violations of the Drug and Alcohol policy taken at their campus.
7. Program Coordinator will review the number of drug and liquor law violations reported on College Navigator which include annual data from local Police Departments.
8. Data from items number 6 and 7 above will be reviewed and a determination will be made:
 - d. Effective
 - e. Not Effective due to a standard deviation of 4% for violations compared to the number Of students enrolled during the review period.
9. A determination of “Not Effective” will result in a follow-up meeting to establish a plan for improvement.
10. Board Secretary will record the minutes of the meeting and publish for Board Members to sign. A Copy will be retained at each Main Campus.

DEFINITIONS

Marijuana impairs short-term memory and comprehension. It can cause confusion, anxiety, lung damage and abnormalities of the hormonal and reproductive system. Hours after the feeling of getting high fades, the effects of the drug on coordination and judgment remain, heightening the risk of driving or performing other complex tasks. Cannabis, a fat-soluble substance, may remain in the body for weeks, and an overdose can cause paranoia, panic attacks or psychiatric problems.

Club Drugs refers to a wide variety of drugs including MDMA (Ecstasy), GHB, rohypnol, ketamine, methamphetamine and LSD, and are often used at raves, dance clubs and bars. No club drug is safe due to variations in purity, potency and concentration, and they can cause serious health problems or death. They have even more serious consequences when mixed with alcohol.

Depressants such as barbiturates, Valium and other benzodiazepines, Quaaludes and other depressants cause disorientation, slurred speech and other behaviors associated with drunkenness. The effects of an overdose of depressants range from shallow breathing, clammy skin, dilated pupils and weak and rapid pulse to coma and death.

Hallucinogens such as LSD, MDA, PCP (angel dust), mescaline and peyote can cause powerful distortions in perception and thinking. Intense and unpredictable emotional reactions can trigger panic attacks or psychotic reaction. An overdose of hallucinogens can cause heart failure, lung failure, coma and death.

Narcotics like heroin, codeine, morphine, methadone and opium cause such negative effects as anxiety, mood swings, nausea, confusion, constipation and respiratory depression. Overdose may lead to convulsions, coma and death. The risk of being infected with HIV/AIDS or other diseases increases significantly if you inject drugs and share needles, and there is a high likelihood of developing a physical and psychological dependence on these drugs. Stimulants – cocaine, amphetamines and others – can cause agitation, loss of appetite, irregular heartbeat, chronic sleeplessness and hallucinations.

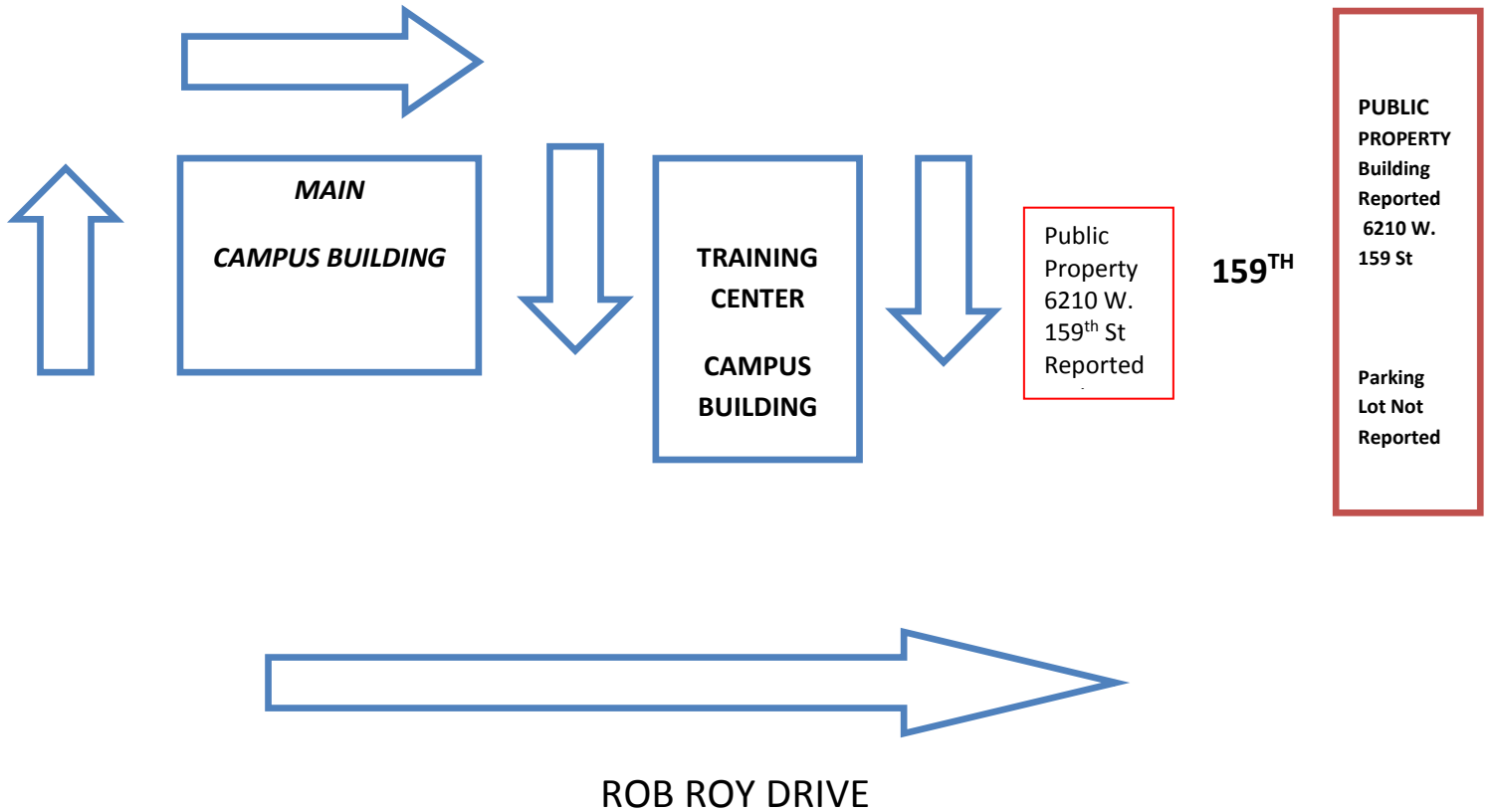
Cocaine and crack cocaine are extremely dangerous and psychologically and physically addictive. An overdose can result in seizures and death.

Tobacco, with its active ingredient nicotine, increases heart rate and raises blood pressure. The tar in cigarette smoke is a major cause of cancer and other respiratory problems. Carbon monoxide in cigarette smoke can promote arteriosclerosis, and long-term effects of smoking include emphysema, chronic bronchitis, heart disease and lung cancer

Geography Location Oak Forest Campus

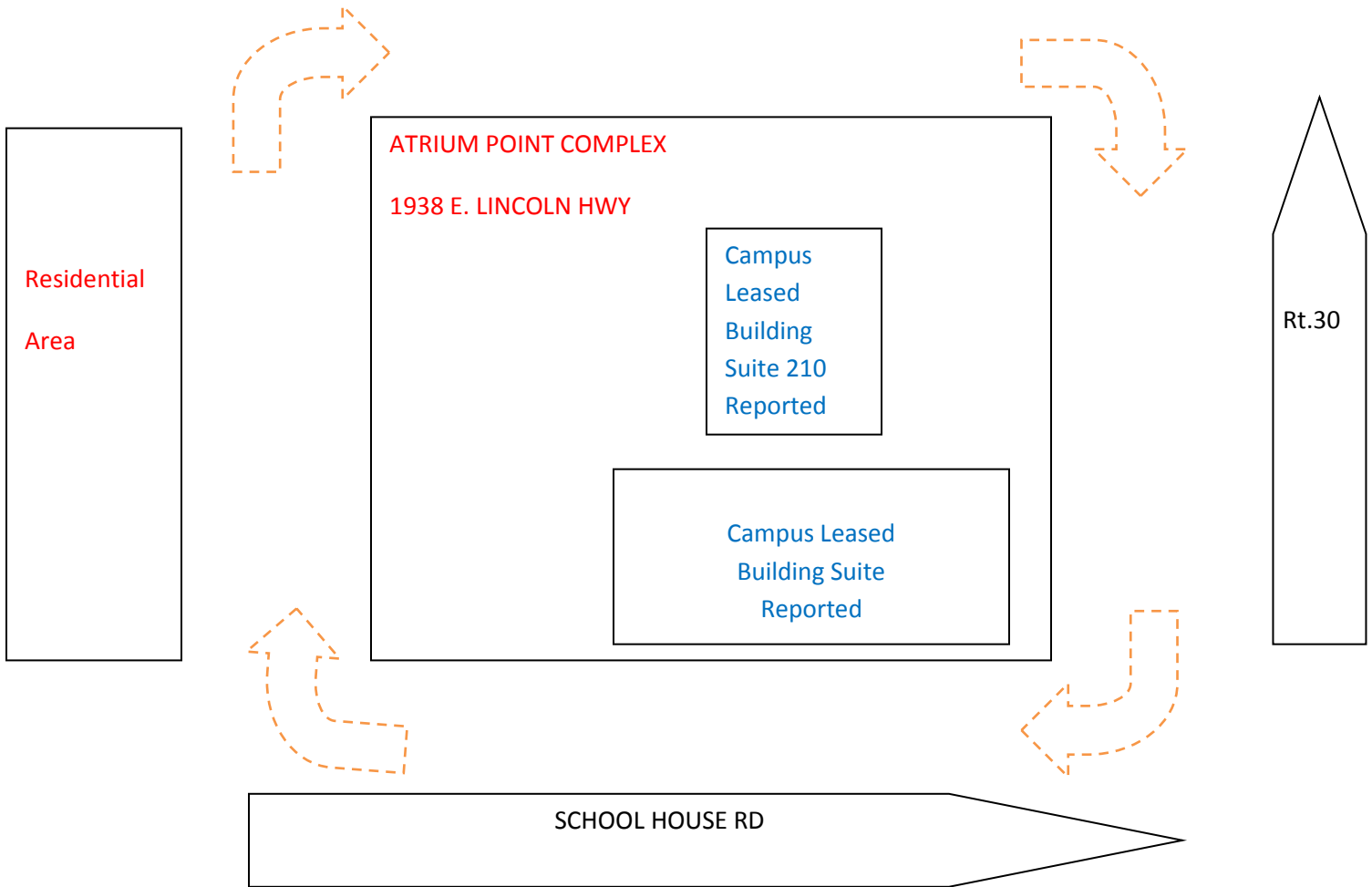
Retention Area

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Arrows represent Campus Owned Parking Lot
*Blue & Red Areas Reported

Geography Location New Lenox Campus



Blue represents Campus Buildings / Red Represents Public Property
Red Dot Arrows represent Public Parking Lot not reported.

Statistical Data by Campus

Oak Forest Campus: 15815 Rob Roy Drive.

2015, 2016, 2017 Calendar Years Campus Safety & Security Report.

Statistics reported by local police departments and campus security authorities.

Criminal Offenses

	On campus	Public Property
Murder / non-negligent manslaughter	0	0
Negligent manslaughter	0	0
Sex offenses – forcible	0	0
Sex offenses – non forcible	0	0
Incest	0	0
Statutory rape	0	0
Robbery	0	0
Aggravated assault	0	0
Burglary	0	0
Motor vehicle theft	0	0
Arson	0	0

Hate Crimes – On Campus

	Total	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder / non negligent manslaughter	0						
Negligent manslaughter	0						
Sex offenses – forcible	0						
Sex offenses – Non forcible	0						
Incest	0						
Statutory Rape	0						
Robbery	0						
Aggravated assault	0						
Burglary	0						
Motor Vehicle Theft	0						
Arson	0						
Simple Assault	0						
Intimidation	0						
Destruction/damage/vandalism of property	0						

Hate Crimes – Public Property

	Total	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder / non negligent manslaughter	0						
Negligent manslaughter	0						
Sex offenses – forcible	0						
Sex offenses – Non forcible	0						
Incest	0						
Statutory Rape	0						
Robbery	0						
Aggravated assault	0						
Burglary	0						
Motor Vehicle Theft	0						
Arson	0						
Simple Assault	0						
Intimidation	0						
Destruction/damage/vandalism of property	0						

Arrests

	On Campus	Public Property
Weapons: Carrying, possession	0	0
Drug Abuse Violations	0	0

Liquor Law Violations	0	0
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Disciplinary Actions

on Campus

Public Property

Weapons: carrying possessing, etc	0	0
Drug Abuse Violations	0	0
Liquor Law violations	0	0

Violence against Women

Report to Campus
Security Authority

Reported to Local
Police

Domestic Violence	0	1 reported in 2015
Dating Violence	0	0
Stalking Incidents	0	0

Unfounded Crimes

Reported by Campus Security Authority	1 unfounded in 2015
Reported by Local Police	NA

New Lenox Campus: 1938 E. Lincoln Hwy

2015, 2016, 2017 Calendar Years Campus Safety & Security Survey

2016 & 2017 Statistics reported by local police departments and campus security authorities. 2015 reported by campus security authorities.

Criminal Offenses

On campus

Public Property

Murder / non-negligent manslaughter	0	0
Negligent manslaughter	0	0
Sex offenses – forcible	0	0
Sex offenses – non forcible	0	0
Incest	0	0
Statutory rape	0	0
Robbery	0	0
Aggravated assault	0	0
Burglary	0	0
Motor vehicle theft	0	0
Arson	0	0

Hate Crimes – On Campus

Total

Race

Religion

Sexual
Orientation

Gender

Disability

Ethnicity/
National
Origin

Murder / non negligent manslaughter	0						
Negligent manslaughter	0						
Sex offenses – forcible	0						
Sex offenses – Non forcible	0						
Incest	0						
Statutory Rape	0						
Robbery	0						
Aggravated assault	0						
Burglary	0						
Motor Vehicle Theft	0						
Arson	0						
Simple Assault	0						
Intimidation	0						
Destruction/damage/vandalism of property	0						

