

Documentation of Special Needs for Accommodations

To be considered for accommodations, the student must complete this form Documentation of Special Needs for Accommodations. This form has two parts: The student should complete the first two pages of this form and then ask a **licensed health care and/or educational professional** to complete the other pages. The professional completing this form may not be related to the student. We do not accept personal notes from health care providers.

To be completed by the student:

Print Student Name: _____

I am a current Capri Beauty College student _____

An incoming new or transfer student _____

Campus Location attending: Oak Forest _____ New Lenox _____

I request the following information from my health care and/or educational professional be used as documentation of my request for accommodation. I understand this documentation may be reviewed and discussed with members of the Special Accommodations Committee as appropriate. I understand that a member of the Special Accommodations Committee may contact me for further information and/or to discuss options related to my request(s). Furthermore, I give my consent for the President of the College or on behalf of Capri Beauty College to contact the professional completing this form for additional information as needed.

Address: _____

City: _____ State _____ Zip _____

Phone: _____

Student Signature: _____ Date: _____

3. What recommendations do you have regarding accommodations/exemptions to ameliorate the described barriers? Please include rationale.

4. List current treatments and accommodations, including therapy, assistive devices, and medication (including dosage and frequency).

5. Please include any other information that may help us accommodate this student.

Print Name: _____

Title: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

Send to (via email, or postal mail):

Amy Ruff
President
1938 E. Lincoln Hwy
New Lenox, IL 60451
amy@capri.edu

<p>Provider's Clinic Stamp or License Number, here:</p>
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