

Capri Beauty College  
Covid-19 / Phase 5  
ILLINOIS RESTORED  
*Personal Care Guidelines*



*A Message from Capri*

Protecting the health, safety, and wellbeing of the entire Capri community is a top priority. The administration continues to work closely with state and local officials as well as beauty industry partners in response to COVID-19. In addition, the College communicates with Cook and Will County Epidemiology & Communicable Disease Program Investigators for reporting Positive Cases and guidance on best practices.

Personal Care guidelines relate to salons operated by beauty schools in effort to keep everyone safe and while reactive, it is flexible enough to change according to new developments and guidelines. We are taking a community effort approach and are following [CDC Procedure for Responding to Sick or Coronavirus Positive Students](#); we welcome feedback on how well we are doing and where our efforts can improve. Questions, concerns, self-reported illness, and or exposure related to Covid-19, are to be emailed to Capri's Covid-19 Point of Contacts (POC); New Lenox Campus: Amy Ruff [amy@capri.edu](mailto:amy@capri.edu) or Oak Forest Campus: Tricia Seil [tricia@capri.edu](mailto:tricia@capri.edu)

PHASE 5 – Illinois Restored

What This Phase Looks Like:

Testing, tracing and treatment are widely available throughout the state. Either a vaccine is developed to prevent additional spread of COVID-19, a treatment option is readily available that ensures health care capacity is no longer a concern, or there are no new cases over a sustained period. All sectors of the economy reopen with new health and hygiene practices permanently in place. Large gatherings of all sizes can resume. Public health experts focus on lessons learned and building out the public health infrastructure needed to meet and overcome future challenges. Health care equity is made a priority to improve health outcomes and ensure vulnerable communities receive the quality care they deserve.

What's Open:

- All sectors of the economy reopen with businesses, schools, and recreation resuming normal operations with new safety guidance and procedures.
- Conventions, festivals, and large events can take place.

**Personal Care Guidelines:**

*A. Coronavirus and the Impact on Student Absent Hours*

It is the policy of the College for a student to refrain from attending class when sick with the common cold, influenza, Coronavirus or any other infectious illness. The student should stay home and **consult with their healthcare provider** for evaluation. As such, the College accommodates each student with 75 absent hours for personal use at no additional charge. Below are examples specific cases that may amend this policy:

When the Student is:

1. Confirmed positive for COVID-19 by testing, lives with or cares for a person confirmed positive for COVID-19 by testing: *The student may be placed on a temporary \*Leave of Absence, without absent hours; approval required.*
2. Identified as a "Close Contact" by the CDC, a COVID-19 POC or during self-reporting by the student: *The student may be placed on a temporary \*Leave of Absence without absent hours; approval required.*

\*Leave of Absence An authorized leave of absence (LOA) for R2T4 purposes is a temporary interruption in a student's program of study LOA refers to the specific time period during a program when a student is not in attendance and must meet certain conditions deemed appropriate by the school to be counted as a temporary interruption in a student's education. Appropriate conditions may include: illnesses of the student, national, state or local pandemic, or other reasons deemed legitimate by the school and which can be substantiated in writing. The period of time for which a student has been approved shall be excluded from the maximum time frame in which an individual student will be expected to complete the program. The student shall return with the same progress status with which he/she left.

3. Displaying signs of infectious illness consistent with COVID-19:

*The student should report an absence, stay home, consult with their health care provider for evaluation and seek a COVID-19 test. If the test is Negative: the student should provide documentation of testing to a COVID-19 POC which must include the student's full Name and the Date of the Test. If provided, an Overtime Charge Accommodation will be made excluding the Date of the Test, according to the student's schedule, from the calculation of overtime charges.*

4. Covid-19 Vaccination Appointments during school hours are treated the same as Dr. Appointments. Students may arrive late with documentation and will receive credit hours starting from the time clocked in.

5. Experiencing Covid-19 related symptoms after vaccination:

*The student should report their absence and consider the time off as part of their 75 absent hours for personal use.*

*B. Community Safety*

- Capri will display signage at entry with face covering requirements and social distancing protocols.
- Hand sanitizers at point of entry.
- Employees will maintain social distance to the extent possible while teaching.
- Spray bottles of Alcohol are available to disinfected stations and bowls between clients and at end of the day.
- Temperature checks will be available. The Illinois Department of Public Health states that a fever for COVID-19 purposes is any temperature at 100.0 degrees Fahrenheit

*C. What to do if you are sick*

CDC Symptoms of Covid-19: Fever or chills, Cough, Shortness of breath or difficulty breathing, Fatigue, Muscle or body aches, Headache, New loss of taste or smell, Sore throat, Congestion or runny nose, Nausea or vomiting, Diarrhea.

CDC Symptoms of Omicron Variant: cough, runny or stuffy nose, fatigue, sore throat, and headache

- Consult with and stay in touch with your doctor. Be sure to get care if you have trouble breathing or if you think it's an emergency.
- Stay home Do not leave your home, except to get medical care.
- Take care of yourself. Get rest and stay hydrated. If you doctor approves take over-the-counter medicines, such as acetaminophen, to help you feel better.
- Avoid public transportation, ride-sharing, or taxis. Self-Isolate. Separate yourself from other people
- As much as possible, stay in a specific room and away from other people and pets in your home. If possible, you should use a separate bathroom. If you need to be around other people or animals in or outside of the home, wear a cloth face covering.

*E. Covid-19 Cases*

*1. Positive Case*

If employee or student contracts COVID-19, you should self-report a positive case to the college using this form:

[Capri's Covid-19 Self Reporting Form](#) and remain isolated at home the required number of days after symptom onset. If an employee or student is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting will be performed in designated areas as soon after the confirmation of a positive test as practical. Where appropriate, Capri will notify employees and students by telephone and email who have been exposed. Confirmed Positive Cases

are reported to either the Cook or Will County Health Department based on employee or student residency using that Department's provided link.

[Releasing Covid-19 Cases and Contacts from Isolation and Quarantine](#)

[Options to Reduce Quarantine 12.10.2020](#)

[CDC Updates and Shortens Recommended Isolation and Quarantine for ASYMPTOMATIC General Population 12.27.2021](#)

### 2. Close Contact (*Definition*) Case and when to Quarantine

Must be quarantined for required number of days after the last/most recent contact with the case when the case was infectious and should self-report a close contact case using this form [Capri's Close Contact Self-Reporting Form](#)

### 3. Exceptions

- a) People who have tested positive for COVID-19 within the past 3 months and recovered do not have to quarantine or get tested again as long as they do not develop new symptoms.
- b) People who develop symptoms again within 3 months of their first bout of COVID-19 may need to be tested again if there is no other cause identified for their symptoms.
- c) People who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease and show no symptoms.

If a close contact develops symptoms, they get tested and should follow isolation rules for cases.

### F. Have You Been Fully Vaccinated?

COVID-19 vaccines teach our immune systems how to recognize and fight the virus that causes COVID-19. It typically takes two weeks after vaccination for the body to build protection (immunity) against the virus that causes COVID-19. That means it is possible a person could still get COVID-19 before or just after vaccination and then get sick because the vaccine did not have enough time to provide protection. People are considered fully protected two weeks after their second dose of the Pfizer-BioNTech or Moderna COVID-19 vaccine, or two weeks after the single-dose Johnson & Johnson's Janssen COVID-19 vaccine. [What you can do if Fully Vaccinated](#)

### G. Updated Mask Requirements effective May 25, 2021 <sup>^</sup>Rescinded August 26, 2021

Pursuant to the recent CDC guidance and the State of Illinois as to what fully vaccinated (two weeks after the second dose of Pfizer or Moderna vaccine or two weeks after the single dose of Johnson & Johnson vaccine) individuals can now do without a face mask, the College is revising its face mask policy put in place last year because of COVID effective immediately:

- Employees and Students who \*establish that they are fully vaccinated will not have to wear a mask while inside any area operated by the College. Employees and Student who are not fully vaccinated, or prefer not to establish that they are fully vaccinated must continue to wear a mask.
- Clients and Guests that are fully vaccinated, as defined above, do not have to wear a mask inside any area operated by the College. Clients & Guests who are not yet fully vaccinated are expected to act with respect by wearing a mask while inside any area operated by the College.
- Social distancing practices are still in place for every person inside any area operated by the College.

\*Established vaccination can be achieved by providing documentation, to either Amy Ruff or Tricia Seil (Point of Contacts) affirming a person has received the full vaccination dose/s identified by the CDC.

**<sup>^</sup>Beginning on Monday, August 30, 2021, all individuals in Illinois who are age two or over and able to medically tolerate a face covering (a mask or cloth face covering) shall be required to cover their nose and mouth with a face covering when in an indoor public place. Face coverings may be removed temporarily while actively eating or**

**drinking (including in bars or restaurants), and may be removed by workers at workplaces when they can consistently maintain six feet of distance (such as when workers are in their office or cubicle space).**

*G. Additional Links & Testing Sites*

[Frequently Asked Questions](#)

[WILL COUNTY Health Department and Testing Sites](#)

[IDPH COVID-19 Testing Sites](#)

[FREE Rapid and PCR Testing Sites by Zip Code](#)

[FREE Walk - in Rapid and PCR Testing in Orland Park, IL](#)